

**Board of Trustees Meeting
April 26, 2017 MINUTES**

Meeting called to order at: 4:20 p.m.

Members in attendance: Bill Bagatini; Melanie Como-Dits, President; Michael Cox; Lauren Cressy Dunbar; Annie Geary; Jeff Miars; Doug Morris; David Rowley, Treasurer; Jennifer Williamson; Mari Linn Wise; and Paul Worland

Staff/Faculty in attendance: Deborah Drendall, Head of School; Susan Finster, Director of Finance; Kim Bosworth, Executive Assistant/Admissions Coordinator; Kathy Kolata, Alumni and Community Relations Coordinator/MTA Director; Tanya Hagen, Development Events Coordinator; Becky Dennis, Elementary Division Chair; and Jodi Price, Early Childhood Division Chair

Absent: Mark Bland, President-Elect; Sophie White; Ed Yang, Past President; and Jeanne Yoder, Secretary

Consent Agenda – including the April Advancement Report and April Facilities Report was unanimously approved.

- In Closed Session on 4-26-17:
 - The March financial statements were unanimously approved.
 - The Board was advised that the Executive Committee appointed Randy Kelly as the Interim Head of School for the 2017/2018 school year. The Board was further advised that a search for a permanent Head of School would begin in the Fall.

New Business - There was no “open” session of the March, 2017, meeting of the Board of Trustees. However, the February minutes; March HOS report; March Admissions report; March Alumni and Community Relations report; and the Financials as of February 28th, 2017, were distributed via email on April 4th and approved via an email vote.

Also via email, a **MOTION** was made on March 30, 2017, to elect Doug Morris to the position of President Elect. This Motion was approved via an email vote.

Head of School Report – Deborah Drendall reviewed a written report highlighting the following:

- Enrollment
- Accreditation
- Admissions Report – Kim Bosworth reviewed a written report highlighting the following:
 - 2017-2018 Enrollment Update as of 4-25-17
 - Highlights of the past month
 - On-Going and Looking Forward

- Development Report – Tanya Hagen reviewed a written report highlighting the following:
 - Windfall Auction & Gala Recap

Tanya also reported that our Dancing with our Stars team, the Infinite 8, earned over \$66k. They will be writing thank-you notes that will go out very soon.

Annie Geary mentioned that Montessori Academy is participating in the Give Local St. Joseph County event on May 9th. However, we will not be doing a “hard sell” of this event because of the time of year – we’ve already asked so much for Windfall, Dancing with our Stars, and Annual Giving.

Facilities – Paul Worland reminded us about the prioritized list of work that needed done on the facility that was presented to and approved by the Finance Committee last spring. The list was completed over the summer and reported back to the BOT this past fall. Another prioritized list has been presented to and approved by the Finance Committee for work that needs done this summer.

Motion to adjourn.

Meeting adjourned to Closed Session at: 4:40 p.m.

Next meeting: Wednesday, May 24, 2017