

**Board of Trustees Meeting
August 31, 2016 MINUTES**

Meeting called to order at: 6:25 p.m.

Members in attendance: Bill Bagatini; Mark Bland, President-Elect; Melanie Como-Dits, President; Jennifer Copeland; Michael Cox; Annie Geary; David Rowley, Treasurer; Sophie White; Jennifer Williamson; Mari Linn Wise; Paul Worland; Ed Yang, Past President; and Jeanne Yoder, Secretary

Staff/Faculty in attendance: Deborah Drendall, Head of School; Susan Finster, Director of Finance; Kim Bosworth, Executive Assistant/Admissions Coordinator; Kathy Kolata, Alumni and Community Relations Coordinator/MTA Director; and Tanya Hagen, Events Coordinator

Absent: Lauren Cressy Dunbar

Consent Agenda – including June 8, 2016 Meeting Minutes; and most recent finance statements was unanimously approved.

Committee on Trustees – Mark Bland reviewed the following:

- 2016-17 Committee Assignments
- 3-year Strategic Plan
- Updated By-Laws
- 2016-17 Annual Agenda

MOTION to approve the 2016-17 Committee Assignments was unanimously approved.

Facilities Committee – Paul Worland reviewed a written report highlighting the following:

- Summer Facilities Projects

Head of School Report – Deborah Drendall reviewed a written report highlighting the following:

- 2016-2017 Enrollment
 - Current Enrollment for the 2016-2017 school year is at 226
- EC Expansion Ideas
- Additional Revenues: Facility Rental
- HOS Goals
 - 2015-16 Goals
 - Improve communication, transparency and approachability

- Facility
 - Accreditation
 - Continue to strengthen TMA's stability
- 2016-17 Goals
 - Accreditation
 - Facility
 - Continue to strengthen TMA's stability
- Development Report – Tanya Hagen reviewed a written report highlighting the following:
 - Community Shred Day & Think Green Expo
 - Annual Giving Campaign
 - Chaired by Ed and Celia Yang
 - Windfall Auction & Gala
- Alumni and Community Relations Report – Kathy Kolata reviewed a written report highlighting the following:
 - Blogs
 - TMA Facebook pages
 - Marketing Committee
 - Alumni database and events

Announcements – n/a

Motion to adjourn.

Meeting adjourned to Closed Session at: 8:25 p.m.

Next meeting: Wednesday, September 28, 2016

Respectfully submitted by: Kim Bosworth, Executive Assistant/Admissions Coordinator