

**Board of Trustees Meeting
April 25, 2018 MINUTES**

Meeting called to order at: 5:37 p.m.

Members in attendance: Salvador Aguinaga; Matthew Champion; Michael Cox; Lauren Cressy Dunbar, *Secretary*; Betsy Fulnecky; Annie Geary; Julia Kanczuzewski; Ramona Kim; Jeff Miars; Doug Morris, *President*; David Rowley, *Treasurer*; Rabia Shariff; Donna Voor; Sophie White, *At Large Executive Committee Officer*; and Paul Worland

Staff/Faculty in attendance: Kim Bosworth, *Executive Assistant/Admissions Coordinator*; Susan Finster, *Director of Finance*; Tanya Hagen, *Development Events Coordinator*; and Randy Kelly, *Interim Head of School*

Guests in attendance: n/a

Absent: Melanie Como-Dits, *Past President*

Consent Agenda – including the February, 2017 Open Session Minutes and Closed Session Minutes, were approved.

Head of School Report – Randy Kelly reviewed a written report highlighting the following:

- The WSBT news piece re: Isabelle Pouya was shown
- JH Kindness tour to LA
- Enrollment
 - Discussion re: Tuition Credit program
 - David suggests we put Suzie in charge of researching and taking findings to Finance Committee and Randy will draft a letter of explanation
- General Update
 - ISACS Reaction Report
 - New Toddler classroom
 - Center classroom update
 - Rain Garden update
 - Staffing Changes/Updates
 - Montessori Compass
 - Upcoming Events
 - Department Reports
 - Admissions Report
 - Development Report

Advancement/Marketing Committee Report – Annie Geary reviewed a written report highlighting the following:

- Fundraising Summary
- Annual Giving
- Fall Frolic
- Windfall
- Scholarship Grant Organization
- Marketing/Alumni Relations

Facilities/Technology Committee – Salvador Aguinaga reviewed a written report highlighting the following:

- Current Projects
- Summer 2018 Projects & Approved for Funding by the Finance Committee
- Future (and deferred) Projects

Committee on Trustees Report – Doug Morris reviewed a written report highlighting the following:

- BOT roll call
- Recruitment of BOT Members
- BOT Education
- TMA 'BOT Self-Evaluation' and 'BOT Gen-Evaluation' Surveys
- BOT portion of TMA Website
- 2018-19 BOT Calendar
- Strategic Plan

Old Business – n/a

New Business – Thank you to David Rowley! This will be David's last meeting and Annie thanked him for his years of service on behalf of the entire BOT.

Motion to adjourn.

Adjourned to Closed Session at: 7:30 p.m.

Next meeting: Wednesday, May 23, 2018