

**Board of Trustees Meeting  
February 27, 2019 MINUTES**

**Meeting called to order at:** 7:00 p.m.

**Members in attendance:** Salvador Aguinaga; Matthew Champion, *President-Elect*; Lauren Cressy Dunbar; Annie Geary, *President*; Julia Kanczuzewski, *Treasurer*; Ramona Kim; Doug Morris, *Past-President*; Rabia Shariff; and Donna Voor, *Secretary*

**Staff/Faculty in attendance:** Kim Bosworth, *Admissions Coordinator*; Susan Finster, *Assistant HOS for Finance & Operations*; and Randy Kelly, *Head of School*

**Guests in attendance:** Dena Williams

**Absent:** Betsy Fulnecky; Jeff Miars; and Rachel Novick

**Minutes** from the October 24, 2018, Open Session meeting were unanimously approved (December, 2018 and January, 2019 meetings were cancelled).

**Head of School Report** – Randy Kelly reviewed a written report highlighting the following:

- Enrollment Update
- General Updates
- Staff Notes
- Upcoming Events
- Admissions Report

**Advancement/Marketing Committee Report** – No written report. Ramona Kim and Annie Geary discussed Windfall needs.

**Committee on Trustees Report** – No written report. Matt Champion introduced our guest, Dena Williams. Dena is part of a program run by Alfred Guillaume that includes placing program participants on community boards to serve as interns.

**Facilities/Technology Committee** – No report.

**Finance Committee –**

- The January, 2019 Board of Trustees meeting was cancelled due to weather. However, the 2019-2020 budget was reviewed, discussed and approved via email in January.
- Financial reports as of January 31<sup>st</sup> and Finance Committee meeting minutes will be reviewed in this evening's closed session.

**Announcements – n/a**

**Old Business – n/a**

**New Business – n/a**

**Motion to adjourn.**

**Adjourned to Closed Session at: 7:40 p.m.**

**Next meeting: Wednesday, April 24, 2019**