

**Board of Trustees Meeting
May 23, 2018 MINUTES**

Meeting called to order at: 5:35 p.m.

Members in attendance: Matthew Champion; Melanie Como-Dits, *Past President*; Michael Cox; Lauren Cressy Dunbar, *Secretary*; Betsy Fulnecky; Annie Geary, *President-Elect*; Julia Kanczuzewski; Ramona Kim; Jeff Miars; Doug Morris, *President*; Rabia Shariff; Donna Voor; Sophie White, *At Large Executive Committee Officer*; and Paul Worland

Staff/Faculty in attendance: Kim Bosworth, *Executive Assistant/Admissions Coordinator*; Susan Finster, *Director of Finance*; Tanya Hagen, *Development Events Coordinator*; Randy Kelly, *Head of School*; and Erin Tracy, *Director of Student Services*

Guests in attendance: n/a

Absent: Salvador Aguinaga; and David Rowley, *Treasurer*

Consent Agenda – including the April, 2018 Open Session Minutes and Closed Session Minutes, were approved with noted edits.

Head of School Report – Randy Kelly reviewed a written report highlighting the following:

- JH Students presented re: Kindness Tour
- Enrollment Update
 - See Admissions Report for details
- General Update

Advancement/Marketing Committee Report – Annie Geary reviewed a written report highlighting the following:

- Fundraising Summary
- Annual Giving
- Fall Frolic
- Windfall
- Scholarship Grant Organization
- Marketing/Alumni Relations

Facilities/Technology Committee – Susan Finster gave a verbal report highlighting the following:

- Making progress on project list
- Cooling tower is top priority

Committee on Trustees Report – Doug Morris reviewed a written report highlighting the following:

- Recruitment of BOT members
- BOT Education
- BOT Calendar
- COT Fall Projects
- BOT Slate of Officers
 - Presentation of nominees for BOT vote was moved to Closed Session

Old Business – n/a

New Business – Annie Geary recognized our retiring trustees for their service - Sophie White, Paul Worland and Melanie Como-Dits.

Motion to adjourn.

Adjourned to Closed Session at: 6:20 p.m.

Next meeting: Wednesday, September 26, 2018