

**Board of Trustees Meeting
January 25, 2017 MINUTES**

Meeting called to order at: 6:10 p.m.

Members in attendance: Bill Bagatini; Mark Bland, President-Elect; Melanie Como-Dits, President; Michael Cox; Lauren Cressy Dunbar; Annie Geary; Jeff Miars; Doug Morris; David Rowley, Treasurer; Sophie White; Jennifer Williamson; Mari Linn Wise; Paul Worland; and Ed Yang, Past President

Staff/Faculty in attendance: Deborah Drendall, Head of School; Susan Finster, Director of Finance; Kim Bosworth, Executive Assistant/Admissions Coordinator; Kathy Kolata, Alumni and Community Relations Coordinator/MTA Director; Tanya Hagen, Development Events Coordinator; Becky Dennis, Elementary/Junior High Division Chair; and Jodi Price, EC Division Chair

Absent: Jeanne Yoder, Secretary

Consent Agenda – including November 2016 Meeting Minutes; January Advancement Report; January Committee on Trustees Report; and January Facilities Report was unanimously approved.

Committee on Trustees – Mark Bland reviewed a written report highlighting the following:

- The Committee has secured two new board members (see MOTION below).
- The Committee is currently exploring two other potential candidates.
- He asked that the re-commitment intention letter be returned by the February meeting.

A **MOTION** was made earlier in January via email to approve Mr. Jeff Miars and Dr. Doug Morris as new board members. The Motion was unanimously approved and the new members have joined us this evening.

Head of School Search Committee – Ed Yang gave a verbal report highlighting the following:

- We have 5 good candidates.
- The Committee will meet soon and narrow the candidates down to 2 or 3 to present to the Board in March. We hope to have a vote at the March meeting and announce the new Head of School prior to Spring Break.

Head of School Report – Deborah Drendall reviewed a written report highlighting the following:

- Green House Installation
- Interior Digital Sign
- HOS Annual Goals Update
- Afternoon Kindergarten
- Enrollment
- Daily Details
- Upcoming Events
- Admissions Report – Kim Bosworth reviewed a written report highlighting the following:
 - 2016-2017 Enrollment Update as of 1-23-17
 - 2017-2018 Re-enrollment Timeline
 - Plans for improved retention
- Development Report – Tanya Hagen reviewed a written report highlighting the following:
 - Annual Giving Campaign
 - Windfall Auction & Gala
 - Center for the Homeless Dancing with our Stars
- Alumni and Community Relations Report – Kathy Kolata reviewed a written report highlighting the following:
 - Accomplished in December & January
 - Working towards completing in February

Announcements – n/a

Motion to adjourn.

Meeting adjourned to Closed Session at: 6:45 p.m.

Next meeting: Wednesday, February 22, 2017