



**Board of Trustees Meeting
January, 2015 MINUTES**

Meeting called to order at: 6:00 p.m.

Members in attendance: Melanie Como-Dits, President Elect; Annie Geary; Jean Humphreys; Peter Lombardo; David Rowley, Treasurer; Mari Linn Wise; Paul Worland; Ed Yang, President; and Jeanne Yoder, Secretary

Staff/Faculty in attendance: Deborah Drendall, Head of School; Susan Finster, Director of Finance; and Kim Bosworth, Assistant to the Head of School

Guest in Attendance: n/a

Absent: Bill Bagatini; Charmaine Torma; and Sophie White

Minutes from the November 19, 2014 meeting were unanimously approved.

Head of School Report – Deborah Drendall reviewed a written report (see attached) highlighting the following:

- Afternoon Kindergarten
- Enrollment
- Annual Report – Online Presentation
- Billboard Advertising
- Annual Giving/Mustang Match mailings
- Winter Sing-Along
- Upcoming Events
 - Open House, Sunday, January 25th, 2:00 to 4:00 p.m.
 - Science Expo, Wednesday, February 4th, 6:30 to 7:30 p.m.
 - Lecture Series Webinars
- Discussion of January 5, 2015, staff member health issue

Development Report - Lauren Smyth reviewed a written report (see attached) highlighting the following:

- Annual Giving – BOT not at 100% participation
- Mustang Match
- Windfall Gala
- Marketing
- Advancement

Announcements – n/a

Motion to adjourn.

Meeting adjourned to Closed Session at: 6:30 p.m.

Next meeting: Wednesday, March 18, 2015, at 6:00 p.m.

Respectfully submitted by: Kim Bosworth, Executive Assistant to the Head of School