

**Board of Trustees Meeting
March 18, 2015 MINUTES**

Meeting called to order at: 6:00 p.m.

Members in attendance: Bill Bagatini; Melanie Como-Dits, President Elect; Annie Geary; Peter Lombardo; David Rowley, Treasurer; Sophie White; Mari Linn Wise; Ed Yang, President and Jeanne Yoder, Secretary

Staff/Faculty in attendance: Deborah Drendall, Head of School; Susan Finster, Director of Finance; Lauren Smyth, Director of Development; Julie Gabrielse, Early Childhood Director and Kim Bosworth, Assistant to the Head of School

Guest in Attendance: Kathryn Scarlett, Parent Network Chair

Absent: Jean Humphreys; Charmaine Torma and Paul Worland

Minutes from the January 20, 2015 meeting were unanimously approved.

Head of School Report – Deborah Drendall reviewed a written report (see attached) highlighting the following:

- Terra Nova Testing
- 2015-2016 Enrollment
- St. Patrick's Day Parade
- Bronze Mustang Commemoration
- ISACS Accreditation Kick-Off
- Daily News
 - Science Expo
 - Staff Goals and Expectations
 - Personnel Specifics

Development Report - Lauren Smyth reviewed a written report (see attached) highlighting the following:

- Annual Giving
- Windfall Gala

Committee Reports:

COT Committee – Melanie Como-Dits distributed the 2014-15 Board Evaluation and Self-Evaluations forms (see attached) and gave time for each member to complete and return. The results will be presented at the April meeting. Also in April, members will be asked to review and complete a re-commitment letter.

Executive Committee – Ed Yang announced the addition of an April BOT meeting on the 15th and a June BOT meeting on the 10th. Each committee will now be included on the Agenda every month and each committee is expected to present a written report every month.

There was lengthy discussion on the appropriate number of BOT meetings per year and it was decided that all suggestions would be considered by the COT Committee and a decision would be made.

Announcements – n/a

Motion to adjourn.

Meeting adjourned to Closed Session at: 7:30 p.m.

Next meeting: Wednesday, April 15, 2015, at 6:00 p.m.

Respectfully submitted by: Kim Bosworth, Executive Assistant to the Head of School