

**Board of Trustees Meeting
April 15, 2015 MINUTES**

Meeting called to order at: 6:00 p.m.

Members in attendance: Melanie Como-Dits, President Elect; Annie Geary; Jean Humphreys; Peter Lombardo; David Rowley, Treasurer; Sophie White; Mari Linn Wise; Ed Yang, President and Jeanne Yoder, Secretary

Staff/Faculty in attendance: Deborah Drendall, Head of School; Susan Finster, Director of Finance; Lauren Smyth, Director of Development; Kyle Null, IT Coordinator and Computer Teacher and Kim Bosworth, Executive Assistant to the Head of School

Guest in Attendance: n/a

Absent: Bill Bagatini; Charmaine Torma and Paul Worland

Minutes from the March 18, 2015 meeting were unanimously approved.

Head of School Report – Deborah Drendall reviewed a written report (see attached) highlighting the following:

- 2015-2016 Enrollment
- Development: Windfall
- Junior High Information Gathering
- ND Breakfast Series on Development
- Transforming Stress: A HeartMath Approach for Staff
- Montessori Model UN
 - Video clips of the conference were presented
- Daily News
 - Parent Breakfasts
 - Speech & Hearing Tests
 - Suzuki Violin Concert
 - Cultural Presentations
 - Rock the Earth 2 Sock Hop
 - Earth Dome
 - Applied Behavior Analysis Training and Certification

Development Report - Lauren Smyth reviewed a written report (see attached) highlighting the following:

- Annual Giving
- Windfall
- Fall Frolic 2015

Committee Reports:

Advancement Committee – Lauren Smyth reviewed a written report (see attached) highlighting the following:

- Charmaine Torma and Lauren met this month and discussed Fall Frolic 2015
 - The event will be held on October 31st
 - Race Director and Chair Persons TBD
 - Asking for BOT involvement to help secure sponsors
 - Sponsorship materials will be available in May

Executive Committee – Ed Yang reported the committee met the first week of April and discussed Windfall and Enrollment.

COT Committee – Melanie Como-Dits distributed and reviewed the following:

- Results of Board Member Self Evaluation – see attached
- Results of Board Assessment – see attached
- 2015-16 Recommitment Intention Letter

Announcements – The following Junior High students were chosen for the Young Playwrights program in partnership with the University of Notre Dame Theatre Department:

Vivienne's Surprise by Nicole Pascual
Where are We? by Cassidy Martenson
Art Imitates Life by Annie Poorman
The Love Addict by Cameron Pierce
One Spicy Adventure by Jacob Morris

Tickets are free to this event on April 25th at 7pm

Motion to adjourn.

Meeting adjourned to Closed Session at: 7:05 p.m.

Next meeting: Wednesday, May 20, 2015, at 6:00 p.m.

Respectfully submitted by: Kim Bosworth, Executive Assistant to the Head of School