

**Board of Trustees Meeting
May 18, 2016 MINUTES**

Meeting called to order at: 6:05 p.m.

Members in attendance: Bill Bagatini; Mark Bland, President-Elect; Melanie Como-Dits, President; Lauren Cressy Dunbar; Annie Geary; Sophie White; Jennifer Williamson; Mari Linn Wise; Paul Worland; and Jeanne Yoder, Secretary

Staff/Faculty in attendance: Deborah Drendall, Head of School; Susan Finster, Director of Finance; Julie Gabrielse, Early Childhood Director; and Kim Bosworth, Executive Assistant to the Head of School

Absent: David Rowley, Treasurer and Ed Yang, Past President

Consent Agenda – including April 20, 2016 Meeting Minutes; and the May 2016 Advancement Committee Report was unanimously approved.

Committee on Trustees – Melanie Como-Dits gave a verbal report highlighting the following:

- The Committee continues to work on the Strategic Plan. A draft will be emailed to the BOT prior to the June meeting.
- Recruitment of new trustees continues.

Facilities Committee – Paul Worland reviewed a written report highlighting the following:

- The Academy and Newmark/Grubb (Cressy/Everett) have parted ways with two months left in our Facilities Management contract.
- The Academy is now working with Jason Williams. Jason is researching many things and will be giving his recommendations regarding several of our systems “end of life” so that we can prioritize and budget.
- The Facilities Overview dated 4/30/16 will go to the Finance Committee once the included items have been prioritized

Head of School Report – Deborah Drendall reviewed a written report highlighting the following:

- 2016-2017 Enrollment
 - Current Enrollment for the 2016-2017 school year is at 150
- 2016-2017 Personnel/Staffing
- Fine Arts Night
- Daily News
 - International Festival
 - Sports Banquet
 - All School Field Day
 - Toddler Art Show
 - Kindergarten Recognition
 - 8th Grade Graduation

Announcements – n/a

Motion to adjourn.

Meeting adjourned to Closed Session at: 6:40 p.m.

Next meeting: Wednesday, June 8, at 6:00 p.m.

Respectfully submitted by: Kim Bosworth, Executive Assistant to the Head of School