



Minutes for TMA Board Meeting
October 15, 2014

Meeting was called to order at 6:05 p.m.

Board Members in Attendance: Ed Yang, Melanie Como-Dits, David Rowley, Jeanne Yoder, Sophie White, Paul Worland, Mari Linn Wise, Annie Geary, Bill Bagatini and Jean Humphreys

Board Members Absent: Peter Lombardo and Charmaine Torma

Staff in Attendance: Deborah Drendall, Head of School; Susan Finster, Director of Finance; Lauren Shewman, Director of Development; Julie Gabrielse, Early Childhood Director; Becky Dennis, Elem/JH Department Chair; and Kyle Null, IT Coordinator and Computer Teacher

September 10, 2014, Minutes approved with no changes. Melanie Como-Dits moved to approve, Jeanne Yoder seconded. Approved.

Ed Yang introduced returning Board member Sophie White. Sophie was on leave from the Board last year and returned this year. In addition, Ed introduced new Board Member Paul Worland. Paul and his family have been at TMA for over 8 years (they have two children at TMA - Thomas who is a 7th year and Charlotte who is a 5th year). Paul has a PHD in Organization Psychology from the University Of Notre Dame and recently retired from Press-Ganey as their Chief Operations Officer.

Committee on Trustees Report: Melanie Como-Dits gave an update on the work COT is doing. COT is continuing to profile and actively seek new BOT members and is reviewing the current depth of leadership on the Board. In addition, COT is reviewing the Board Bylaws and will make recommendations for updates at a future BOT meeting.

Head of School Report: Deborah updated the Board on current work being done on the grounds at TMA including replacement of sections of sidewalk that had become a trip hazard. Plan is to have the concrete work completed by Fall Frolic. Deborah said that there had been several outbreaks of lice within the school as well as cases of Hand, Foot and Mouth and Strep. Bill Bagatini questioned whether any of the medical issues could be related to a facilities issue and Deborah said no.

TMA had its first fire drill. There were issues with ADT – tried to call and did not automatically dispatch. Deborah has spoken with ADT and they believe the issue is corrected. It was recommended by Paul Worland that Deborah have them test quarterly to ensure they are handling alarms appropriately. Paul had similar issues with ADT and felt they would resolve issues and they regress back.

Mr. Dougherty turned 89 – Congratulations!

Advancement Report:

- Fall Frolic
 - 430 registrants to date
 - Small increase in financial sponsors
 - Lauren anticipates increase in net income
 - Expenses are lower this year – decreased cost of timing company, t-shirts and printed items
 - Raffle will be held for runners in costumes

- Annual Giving
 - Matt and Tracy Brennan are chairs
 - Staff has increased their giving by \$2,500

Sophie White mentioned she has never received any information on Annual Giving since her daughter graduated and that TMA needs to cultivate Alumni relationships. Lauren stated that TMA does not have a functioning database and that everything is on excel. Looking at database software currently. Mari Linn Wise recommended spending time and energy to get donor software.

Mustang Match – question was asked if there was any significant initiative to get the remaining \$100,000 of the Mustang Match offered by the Cressy Foundation. Lauren stated it had been a difficult campaign and they were continuing to reach out as opportunities allowed.

Montessori Moments

Meeting was adjourned at 7:10 p.m.