



**Board of Trustees Meeting  
November 19, 2014 MINUTES**

Meeting called to order at: 6:00 p.m.

**Members in attendance:** Melanie Como-Dits, President Elect; Annie Geary; David Rowley, Treasurer; Charmaine Torma; Sophie White; Mari Linn Wise; Paul Worland; Ed Yang, President; and Jeanne Yoder, Secretary

**Staff/Faculty in attendance:** Deborah Drendall, Head of School; Susan Finster, Director of Finance; Lauren Smyth, Director of Development; Julie Gabrielse, Early Childhood Director; Becky Dennis, Elem/JH Department Chair; Kyle Null, IT Coordinator and Computer Teacher; and Kim Bosworth, Assistant to the Head of School

**Guest in Attendance:** Kathryn Scarlett, Parent Network Co-Chair

**Absent:** Bill Bagatini; Jean Humphreys and Peter Lombardo

**Minutes** from the October 15, 2014 meeting were unanimously approved.

**Advancement Committee** – Charmaine Torma reported that the Committee met on October 20<sup>th</sup> and November 17<sup>th</sup> and discussed the following (see written report attached):

- Committee meetings will be held the third Monday of the month at 5:30 at Evil Czech
- Introductions
- Goal of Committee
- Fall Frolic Overview
  - There was discussion about the pros and cons of discontinuing Fall Frolic. Lauren Smyth was asked to gather data concerning the number of participants who are current or past TMA families. It was questioned whether the profit is worth the time it takes to organize; could the event be run by another group, Parent Network, for example; what is the more important goal of the event – raising money or community visibility; what would the event be replaced with; how do we keep sponsorship funds from decreasing; etc. There will be further discussion at the Committee level. Board members are welcomed to attend the committee meetings.
- Annual Giving
- Mustang Match
- Brainstorming Fall Frolic Options
- Fundraising vs. Development

**Head of School Report** – Deborah Drendall reviewed a written report (see attached) highlighting the following:

- Early Childhood Alliance
- Professional Development
- Kindergarten Transitions
- Zoo Boo
- All-Staff Meeting
- Safety Drill
- Annual Report
- AMS Reaccreditation
- Parent/Teacher Conferences
- Development

Deborah also mentioned that she has been presented with information about the Hult Prize – a competition that we would participate in with the University of Notre Dame. This year’s theme is centered around early childhood education and regional judges include: John Higgins (current TMA parent), Persephone Kilker and Xanthippe Higgins (current TMA students).

**Development Report** - Lauren Smyth reviewed a written report (see attached) highlighting the following:

- Fall Frolic
- Annual Giving
  - Only at 66% Board participation to date
  - There was discussion about the best way to distribute the “Honor Roll” list of supporters.
- Mustang Match
  - Only at 66% Board participation to date
- Windfall Gala
- Marketing

**Montessori Moments** – Deborah presented a book review of *Montessori The Science Behind the Genius, Chapter 2: The Impact of Movement on Learning and Cognition*

**Announcements** – n/a

**Motion to adjourn.**

**Meeting adjourned to Closed Session at: 7:45 p.m.**

**Next meeting:** Tuesday, January 20, 2015, at 6:00 p.m.

**Respectfully submitted by:** Kim Bosworth, Executive Assistant to the Head of School