

**Board of Trustees Meeting
September 28, 2016 MINUTES**

Meeting called to order at: 6:10 p.m.

Members in attendance: Bill Bagatini; Mark Bland, President-Elect; Melanie Como-Dits, President; Jennifer Copeland; Michael Cox; Annie Geary; David Rowley, Treasurer; Sophie White; Mari Linn Wise; Paul Worland; and Jeanne Yoder, Secretary

Staff/Faculty in attendance: Deborah Drendall, Head of School; Susan Finster, Director of Finance; Kim Bosworth, Executive Assistant/Admissions Coordinator; Kathy Kolata, Alumni and Community Relations Coordinator/MTA Director; Tanya Hagen, Events Coordinator; Becky Dennis, UE/JH Division Chair; and Jodi Price, EC Division Chair

Absent: Lauren Cressy Dunbar; Jennifer Williamson; and Ed Yang, Past President

Consent Agenda – including August 31, 2016 Meeting Minutes; September COT Report and September Advancement Report was unanimously approved.

Head of School Search Committee – Melanie Como-Dits reported on behalf of Ed Yang, HOS Search Committee Chair:

- The Committee has been formed (see roster attached) and will be meeting soon.

Head of School Report – Deborah Drendall reviewed a written report highlighting the following:

- 2016-2017 Enrollment
 - Current Enrollment for the 2016-2017 school year is at 227
- Funding the CFH Classroom
 - Letter from Cameron Pierce, TMA Class of 2016
- Solar Panels donation
- Digital display in entrance way
- Development Report – Tanya Hagen reviewed a written report highlighting the following:
 - Community Shred Day & Think Green Expo
 - Annual Giving Campaign
 - Windfall Auction & Gala

- Alumni and Community Relations Report – Kathy Kolata reviewed a written report highlighting the following:
 - Things accomplished thus far:
 - Press Releases
 - Facebook Posts
 - Marketing film for local realtor
 - Marketing Committee ideas
 - Alumni Outreach
 - Blogs
 - Zoo Boo
 - Vendor at UMSI conference
 - Goals by October 31st
 - Assembling members of Marketing Committee
 - Highlights/profiles of alumni
 - Press Release re: solar panel donation
 - MTA Annual Report
 - MTA recruiting
 - Marketing Outreach

Announcements – n/a

Motion to adjourn.

Meeting adjourned to Closed Session at: 6:30 p.m.

Next meeting: Wednesday, October 26th, 2016

Respectfully submitted by: Kim Bosworth, Executive Assistant/Admissions Coordinator