

**Board of Trustees Meeting – via Zoom
MARCH 31, 2021 MINUTES – Open Session**

Meeting called to order at: 6:00 p.m.

Members in attendance: Peter Ashley; Matthew Champion, *President*; Ansley Covey; Lauren Cressy Dunbar; Justin Dunnem, *President-Elect*; Annie Geary, *Past-President*; Jeff Miars, *Treasurer*; Kiara Moore and Donna Voor, *Secretary*

Staff/Faculty in attendance: Kim Bosworth, *Director of Admissions*; Matt Jun, *Director of Finance*; and Randy Kelly, *Head of School*

Guests in attendance: Carrie Dunnem and Leah Miars, *Windfall Gala Co-Chairs*

Members Absent: Erin Corcoran; Jennifer Harwell; Rachel Novick; and Rabia Shariff

Minutes from the February 24, 2021, Open Session meeting will be reviewed in April.

Matt Champion announced new Trustees:

- Erin Corcoran
- Ansley Covey
- Jennifer Harwell
- Kiara Moore

Ansley and Kiara were in attendance and introduced themselves.

Carrie Dunnem and Leah Miars gave an update on Windfall, as follows:

- Invitations will be mailed April 1st.
- Trustees were asked to help deliver Gala Boxes.
- More auction items are needed.
- Community will have an opportunity to buy program ads – “Teacher Shout Outs”.
- Room projects are coming along.

COMMITTEE REPORTS

Committee on Trustees: No report

Finance Committee: No report

Facilities/Technology Committee: No report

Advancement/Marketing Committee: See Windfall Update

Old Business:

- Strategic Plan –
 - Matt would like to propose a Motion and a Vote soon via email

New Business:

- Head of School Report - Randy reviewed a written report (attached) highlighting the following:
 - 21-22 Re-enrollment
 - Facilities
 - General Update
 - PPP Loans
 - New hire – Hedy DeNolf
 - Assistants professional development through Center for Guided Montessori Studies
 - ISACS re-accreditation postponement
 - Ads for LE teacher
 - Staff vaccinations
 - Windfall

Motion to adjourn.

Adjourned at: 7:10 p.m.

Next meeting: Wednesday, May 26, 2021