

**Board of Trustees Meeting – via Zoom  
December 16, 2020 MINUTES – Open Session**

**Meeting called to order at:** 6:00 p.m.

**Members in attendance:** Peter Ashley; Matthew Champion, *President*; Lauren Cressy Dunbar; Justin Dunnem, *President-Elect*; Annie Geary, *Past-President*; Rachel Novick; and Donna Voor, *Secretary*

**Staff/Faculty in attendance:** Kim Bosworth, *Director of Admissions*; Matt Jun, *Director of Finance*; and Randy Kelly, *Head of School*

**Guests in attendance:** n/a

**Members Absent:** Julia Kanczuzewski; Jeff Miars, *Treasurer*; and Rabia Shariff

**Minutes** from the October 15, 2020, Open Session meeting were unanimously approved.

**Head of School Report:** Moved to Closed Session.

## **COMMITTEE REPORTS**

### **Committee on Trustees:**

- Matt Champion reported that Julia Kanczuzewski has resigned from the Board effective this month.
- Officers for the 2020-21 school year were approved in a previous closed session meeting. They are as follows:
  - President – Matthew Champion
  - President-Elect – Justin Dunnem
  - Past-President – Annie Geary
  - Treasurer – Jeff Miars
  - Secretary – Donna Voor
- Matt asked the members to review the updated Strategic Plan. He'll post it in Slack tomorrow (December 17<sup>th</sup>). It will need to be approved in the January, 2021 meeting.

**Finance Committee:** Moved to Closed Session.

**Facilities/Technology Committee:** No report

**Advancement/Marketing Committee:** No report.

**Old Business:**

- Spring Pandemic Plans –
  - There was discussion about an updated Pandemic Plan for spring. There will be a survey sent to families about what's going well and how it can be improved.
  - Matt discussed a letter he will write and have distributed to the community thanking everyone for working together, updating the data re: cases within the TMA community, and encouraging everyone to continue to follow guidelines.
- Upcoming Meetings –
  - A Doodle survey will be sent to get a better idea of what dates/times work for upcoming Board of Trustees' meetings.

**New Business:** n/a

**Motion to adjourn.**

**Adjourned to Closed Session at:** 6:40 p.m.

**Next meeting:** Wednesday, January 27, 2021