

**Board of Trustees Meeting**  
**September 26, 2018 Minutes**

**Meeting called to order at: 7:05pm.**

**Members in attendance:** Annie Geary, *President*, Matthew Champion, *President-elect*, Doug Morris, *Past president*, Donna Voor, *Secretary*, Julia Kanczuzewski, *Treasurer*, Ramona Kim, Sal Aquinaga, Rachel Novick.

**Staff/Faculty in attendance:** Randy Kelly, *Head of School*; Susan Finster, *Asst. HOS for Finance and Operations*; and Erin Tracy, *Asst. HOS for Faculty and Student Affairs*.

**Members Absent:** Lauren Cressy Dunbar, Rabia Shariff, Jeff Miars, Betsy Fulnecky,

**Guest in Attendance:** 3 guests attended board meeting

**May 2018 Open and Closed session minutes** were approved via email in June.

**Head of School Report:** Randy Kelly reviewed a written report highlighting the following:

- ~ Enrollment
- ~ All Staff Meeting
- ~ Safety Committee Update
- ~ Marketing\Advancement
- ~ Development

**Advancement/Marketing Committee Report:**

- ~ Welcome Ramona Kim as Committee Chair.
- ~ FALL FROLIC is 10/20/2018. All are encouraged to participate and help recruit sponsors and participants. Fall Frolic is a fundraiser to raise money to support the Montessori Preschool classroom at the CFH.

**Facilities/Technology Committee:**

- ~Welcome Sal Aquinaga as Committee Chair.
- ~ Cooling Tower is completed and functioning well.

**Committee on Trustees Report:**

~ Welcome Matt Champion as Board President Elect

~ Matt Champion is looking into using a communication APP for board communication. More to follow.

**Finance Committee:**

~ Welcome Julia as the Committee Chair

~ The financials were reviewed and approved in the BOT closed session

**Open Business:**

~ 3 guests joined the meeting to discuss school related business.

Sal Aquinaga moved to Adjourn the Open Meeting at 8:20pm. Matthew Champion seconded, and the BOT moved to the closed meeting.

**Next Meeting:** Wednesday, October 24, 2018